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STATE OF DELAWARE
BOARD OF EXAMINERS OF PSYCHOLOGISTS

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PUBLIC MEETING MINUTES:	BOARD OF EXAMINERS OF PSYCHOLOGISTS
MEETING DATE AND TIME:	Monday, February 6, 2017 at 09:00 AM
PLACE:	Division of Professional Regulation 861 Silver Lake Blvd., Conference Room B Cannon Bldg., Dover, Delaware 19904
MINUTES FOR APPROVAL:	March 6, 2017

MEMBERS PRESENT

Dr. Meghan Lines, Professional Member, President
Dr. Kristen Robust, Professional Member, Vice-President
Dr. Rebecca Richmond, Professional Member, Secretary
Dr. Rachel Brandenburg, Professional Member
Dr. Joseph Zingaro, Professional Member
Rachel Dunning, Public Member
Victor Kennedy, Public Member

MEMBERS ABSENT

Ronise Ball, Public Member
Heather Contant, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Jennifer Singh, Deputy Attorney General
Nicole Williams, Administrative Specialist III
Bryan Stone, Administrative Specialist II

OTHERS PRESENT

No one else was present.

CALL TO ORDER

Dr. Lines called the meeting to order at 9:00 a.m.

REVIEW OF MINUTES

A motion was made by Dr. Robust, seconded by Dr. Zingaro, to approve the minutes from the January 9, 2017 as written. By unanimous vote, the motion carried.

UNFINISHED BUSINESS

Discussion of ASPPB and Allowing to Sit for EPPP

The Board discussed allowing applicants to sit for the EPPP exam prior to making application. Ms. Singh advised that this change would be a procedural change and not a regulation change since there is no language in the rules or statute that state an applicant must have Board approval to sit for the exam. Ms. Williams advised that the application for examination would need to be changed to allow for this new provision and the website. Dr. Brandenburg advised that communication would need to be sent out to licensees and added to the Division's website.

Ms. Williams and Mr. Stone will begin the process once the application changes have been approved.

Review of Psychology Applications

The Board decided to have a committee to meet next month at 8:30 a.m. for review of the applications to accommodate the procedural change to allow applicants to sit for the exam prior to making application.

The Board discussed the use of multiple supervision forms for the psych assistant registration for different facilities, but if at one facility, then one form is only needed. They discussed additional changes regarding the use of more than one supervisor but at the advice of Ms. Singh decided to keep the supervising information on the application for Psych assistants as is, with the applicant's certification signature and the supervising psychologist as the affidavit.

Review of Supervision Letter for PTD Application – Hsiu-Hui Chen

The Board reviewed the letter received from Dr. Chen's supervisor clarifying the one-to-one hours obtained. The application was proposed to deny last meeting as Dr. Chen did not meet the regulatory requirement. Dr. Zingaro made a motion, seconded by Dr. Robust, to approve the application. By unanimous vote, the motion carried.

NEW BUSINESS

Review of Psychological Assistant Application(s)

There were no psychological assistant applications for review.

Review of Psychology Application(s)

The Board reviewed the application by examination for Ms. Ely. Dr Zingaro made a motion, seconded by Dr. Brandenburg, to approve the application for licensure. By unanimous vote, the motion carried.

The Board reviewed the application by reciprocity for Ms. Somers. Dr. Robust made a motion, seconded by Dr. Richmond, to approve the application for licensure. By unanimous vote, the motion carried.

The Board reviewed the application by examination for Ms. Higley. Dr. Brandenburg made a motion, seconded by Dr. Zingaro, to approve to sit for exam. By unanimous vote, the motion carried.

Status of Complaints

Complaint #26-03-16 - Closed by Investigator

Complaint #26-04-16 - Closed by Investigator

CORRESPONDENCE

Dr. Zingaro advised the Board of his request for CE for pre-approval that is 30 CEU credits. Dr. Lines inquired about a timed agenda for this request. Dr. Lines made a motion to approve this CE request contingent upon receipt of an agenda. Dr. Zingaro was able to provide a copy of the agenda for review. After the review Dr. Lines made a motion, seconded by Dr. Richmond, to approve the CE request submitted by Dr. Zingaro. By unanimous vote, the motion carried. Dr. Brandenburg recused herself.

Ms. Singh advised the Board of the application forms and the removal of the conviction and pending charges questions. These questions will be removed from all applications that require a mandatory criminal background check since the federal and state criminal background checks are required, these questions related to convictions and charges are unnecessary.

OTHER BUSINESS BEFORE THE BOARD (for discussion only)

The Board decided to go back to the agenda for review of the applications. There was no other business before the Board.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING

The next meeting will be held on March 6, 2017 at 9:00 a.m. in Conference Room A, 861 Silver Lake Boulevard, Suite 203, Dover, DE.

ADJOURNMENT

There being no further business, a motion was made by Dr. Zingaro, seconded by Dr. Brandenburg, to adjourn the meeting at 10:17 a.m. By unanimous vote, the motion carried.

Respectfully submitted,



Bryan R. Stone
Administrative Specialist II

The notes of this meeting are not intended to be a verbatim record of the topics that were presented or discussed. They are for the use of the Board members and the public in supplementing their personal notes and recall for presentations.